

CCC Kei Yuen College
Year Report – Information and Technology Committee

1 Major concerns :

- 1.1 To revamp the school website.
- 1.2 To promote mobile learning.
- 1.3 To reinforce gifted education.

2 Achievements and reflection on major concerns :

2.1 To revamp the school website:

Targets	Achievements	Reflection
<ul style="list-style-type: none"> • To revamp the school website 	<ul style="list-style-type: none"> • The school new website has been completed and launched with the following features: <ul style="list-style-type: none"> - Contemporary design style - Attractive and ergonomic design - Content could be created by the web content management system - Mobile responsive 	<ul style="list-style-type: none"> • The new school website featured contemporary design style and different stakeholders as teachers, parents and students are satisfied. • Bilingual version is scheduled to be published in the coming academic year.

2.2 To promote mobile learning:

Targets	Achievements	Reflection
<ul style="list-style-type: none"> • To promote mobile learning 	<ul style="list-style-type: none"> • Adequate number of mobile tablets has been purchased to facilitate mobile learning. This year, each teacher has been provided with a dedicated mobile tablet for conducting mobile learning. • During the class suspension period, our school has adopted live streaming lessons to cater for our students' needs. Survey from students, parents and teachers have shown that the live streaming lessons project has been a great success. Our school has been invited by Microsoft to share experience in planning and implementing live streaming lessons during the Microsoft 	<ul style="list-style-type: none"> • Due to class suspension, our school has adopted live streaming lessons to help our students. Three main factors have contributed to the success of the project: <ul style="list-style-type: none"> - State-of-the-art IT infrastructure - User friendly and secure cloud computing platform as learning management

	<p>EduDay 2020 on 27/6/2020.</p> <ul style="list-style-type: none"> • A series of workshop and training has been conducted to speed up teachers' IT proficiency in coping with live streaming lessons. Trainings include: <ul style="list-style-type: none"> - Use of Screencastify - Use of Microsoft Stream - Use of Teams Meetings - Use of Microsoft OneNote - Use of Microsoft Office Lens - Use of Nearpod - Use of Explain Everything - Use of Microsoft Forms - Sharing on pedagogical changes in conducting live streaming lessons 	<p>system (LMS)</p> <ul style="list-style-type: none"> - Well trained teachers • Focus on the pedagogical changes could be further enhanced in this new era of blended learning.
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2.3 To reinforce gifted education:

Targets	Achievements	Reflection
<ul style="list-style-type: none"> • To reinforce gifted education 	<ul style="list-style-type: none"> • 4 out of 5 teachers in the committee has completed the online foundation course of gifted education provided by EDB. 	<ul style="list-style-type: none"> • Through the gifted education course, teachers gain some insight about gifted education. • Pedagogy can be refined to cater for learner diversities.

3 Financial report :

No.	Category	Particulars	Budget(\$)	Actual Expenditure(\$)
1	Salary	TSS (ITSSG)	240,000	84,000
		ITA	190,000	189,000
2	Service	Broadband	36,000	36,806
		Wifi Services Subscription Fee (WIFI)	67,000	40,460.8
		School Inventory System	1,000	0
		Online Question Bank for learning assessment	18,000	16,816
		Maintenance Fee	60,000	5,920
		Teacher App	4,000	4,550
		Parent App	19,000	18,000
		eClass Cloud Service (ITSSG)	20,000	45,250
		Microsoft EES	32,000	30,660
		IT Support Services (ITSSG)	40,000	101,333
3	Consumables	Educational Software / Apps	10,000	0
		Toner	25,000	0
		Printing Service	60,000	32,879.1
		Secondary Storage (CD, DVD, hard disk, NAS, etc.)	10,000	7,027
		Paper	30,000	33,202.5
		Software Training Manual	2,000	0
4	Hardware	Replacement of broken parts	40,000	53,950
		Desktop Computer x 11	55,000	44,627
		iPad x 27	65,000	65,000
		Apple Pencil x 30	24,000	24,000
5	Others	Miscellaneous items	3,000	0
Total			1,051,000	833,481.4

4 Major concerns in 2020-21:

- 4.1 To enhance effectiveness of learning and teaching.
- 4.2 To facilitate mobile learning
- 4.3 To reinforce gifted education

5 Working team:

Lee Wai Lit (Chairperson), Kwan Sai Chung (Vice-Chairperson)
Wong Sim Hung, Liu Luen On, Cheng Ho Kwun, Lee Ka Man, Ng King Yu